

7 MAY 1979

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*to C/P&PS*

MEMORANDUM FOR: Chief, Plans and Programs Staff, OL  
FROM :   
Chief, Supply Division, OL  
SUBJECT : Required 5 Percent Reduction in Agency  
Energy Use (U)  
REFERENCE : Memo dtd 1 May 1979 to C/SD/OL fm  
C/P&PS/OL, Same Subject (OL 9 1737)

1. We have reviewed the referent memorandum and have initiated steps to reduce automotive fuels used by  trucks by 10 percent. This will be accomplished by reducing the frequency of deliveries to the Headquarters Building and other Agency buildings in the Metropolitan Washington Area and the greater use of commercial transportation, including freight cars, wherever feasible and when security considerations allow.

2. In order to measure savings, we will compare fuel dispensed from  pumps during the base year (1 April 1978 through 31 March 1979) with the current year. Also included will be gasoline purchased on over-the-road trips. A report showing comparison between the base and current years will be forwarded to you on a quarterly basis. A Supply Instruction or Notice to this effect is being prepared to implement our plan.



OL 9 1737a